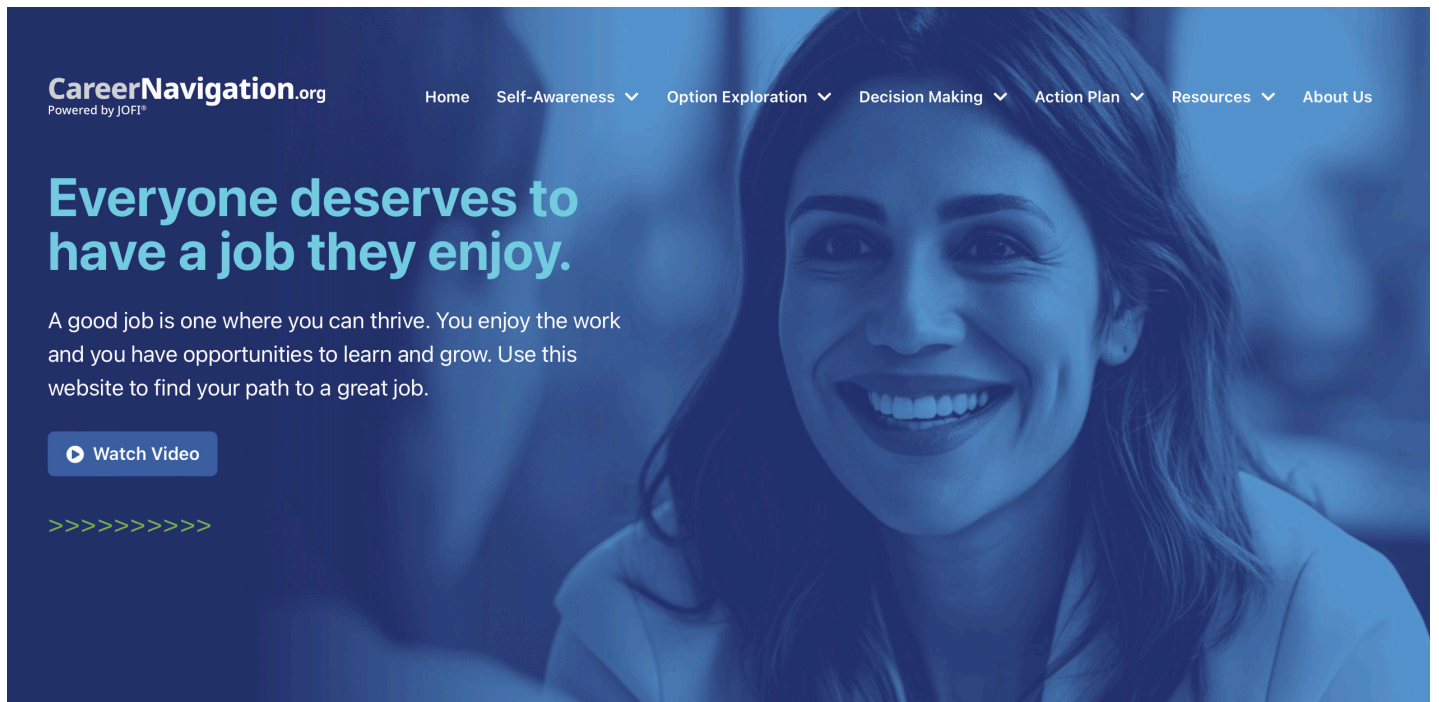


## PS12: JOFI Assessments for Career Navigation



[CareerNavigation.org](https://www.careernavigation.org) is a publicly available website provided by Metrics Reporting, Inc. The site is designed to help job seekers and students access publicly available resources about jobs and careers.

### The website has two levels of access:

#### Free Access

Organized by JOFI Job Families, the site provides access to CareerOneStop videos and links to the ONET, My Next Move, and the online Occupational Outlook Handbook.

#### Private Access

Organized by JOFI Job Families, a private navigation link will highlight the top 15 job families based on the individual's JOFI Job Fit Report. Private access also includes JOFI Five-Star ratings at the ONET code level and enables individuals to create JOFI Employability Certificates. Private access is provided via a private navigation link found at the bottom of the Top Fit Occupations page in Section 3 of the JOFI Job Fit Report.

**The JOFI Career Planning Exercise has four steps:**

1. Self-Awareness: use the JOFI Job Fit Report to clarify and reflect upon a career navigation participant’s unique characteristics and identify top-fit JOFI job families.
2. Option Exploration: explore options with a series of tools and exercises that allow participants to identify and compare jobs in light of your unique characteristics.
3. Decision Making: use the JOFI Career Plan to make the decision for the participant’s target job and the series of jobs along your career path.
4. Action Plan: plan the tasks to prepare for and get the participant’s target job.

Career coaching participants who have taken JOFI Assessments are provided a custom navigation link that tailors key portions of the site based on the assessment results.

Click on the tiles below to view the list of ONET occupations in that job family.

Categories and Zones	Job Zone One Little Preparation	Job Zone Two Some Preparation	Job Zone Three Medium Preparation	Job Zone Four Considerable Preparation	Job Zone Five Extensive Preparation
11 - Management		JOFI-112	JOFI-113	JOFI-114	JOFI-115
13 - Business and Financial Operations		JOFI-132	JOFI-133	JOFI-134	JOFI-135
15 - Computer and Mathematical			JOFI-153	JOFI-154	JOFI-155
17 - Architecture and Engineering		JOFI-172	JOFI-173	JOFI-174	JOFI-175
19 - Life, Physical, and Social Science			JOFI-193	JOFI-194	JOFI-195
21 - Community and Social Service				JOFI-214	JOFI-215
23 - Legal		JOFI-232	JOFI-233		JOFI-235
25 - Educational Instruction and Library			JOFI-253	JOFI-254	JOFI-255
27 - Arts, Design, Entertainment, Sports, and Media		JOFI-272	JOFI-273	JOFI-274	JOFI-275

Figure 1: A partial list of job families with a user’s top-fit families highlighted.

For example, [CareerNavigation.org](http://CareerNavigation.org) users who enter with a custom navigation link will see the 15 top-fit job families highlighted on the grid of 70 JOFI job families (see Figure 1).

CareerNavigation.org is designed so that JOFI test takers can guide themselves through the four steps and related activities that provide actionable data and promote reflection. Each page has careful explanations and links to the next page. Career coaches too will benefit from the explanations as they provide valuable help to the job seekers they work with.

Career coaching participants can use CareerNavigation.org without taking JOFI Assessments, but we will not be able to calculate and display the job-fit scores.

CareerNavigation.org is designed for career navigation practitioner's ease of use and impact.

- Coaching participants benefit from step-by-step career planning.
- Step-by-step instructions reduce the administrative load on career coaches.
- Managers benefit from process consistency and from psychometrically sound practices that have measurable impact on participant success.

For more information or to demo the site, please contact [support@jofiscore.com](mailto:support@jofiscore.com)